NC COVID DATA ENTRY JOB AID

# PERSON vs EVENT DEDUPLICATION



### OVERVIEW

Deduplicate hyperlinks display for both persons and events when the application believes a duplicate may exist. ALL users see both types of links.

ONLY State/Helpdesk staff are allowed to complete PERSON merges. LHD and other staff who have been trained may complete EVENT merges.

## PERSON DEDUPLICATION – What users can see & do

Basic Information	
Event ID:	COVID_108394760
Disease:	Coronavirus (COVID-19)
Person:	Fake PersonCase Birth Date: 01/01/1980 (42 Female ) Phone: (999) 999-5555 Deduplication Status: Pending Deduplicate

PERSON Deduplicate hyperlinks show in the Person row of the Basic Information section of the Event Summary

Source Record		Matched Record 1 [Score: 85.60]
First Name:	Fake	Fake
Middle Name:		
Last Name:	Person Case	PersonCase
View Summary:	Details	Details
External ID:	PCJFGEIDICKWS	PCVFIJXSIRX
Create Date:	04/07/2021	02/06/2022
Gender:	Female	Female
Birth Date:	01/01/1900	01/01/1980
Social Security Number:		123-45-6789
Master Patient Index		
Street:	225 N Mc Dowell St	225 N Mc Dowell St
City:	Raleigh	Raleigh
State:	NC	NC
Zip Code:	27603	27603
County:	Wake County	Wake County
Country:	USA	USA
Home Phone:	(999) 999-5555	(999) 999-5555
Mobile Phone:		
Work Phone:		
Email:		
Use as Primary for Merge:	Use (PCJFGEIDICKWS) as Primary	O Use (PCVFIJXSIRX) as Primary
Select Record for Merge:		Select Record (PCVFIJXSIRX)
Keep separate	Merge Type: [Select]	✓ Merge selected

- Users can click on the PERSON Deduplicate hyperlink to compare matching persons.
- The screen shows you a subset of person details from both persons.
- Items in red are different than the matched record. Items in green are in one record only.
- Always use the Details hyperlink to view each person to further to check suffix, person & event notes, and labs to confirm your person is a match or not a match.
- If your PERSON is NOT A MATCH, users can click the "Keep Separate" button to remove the Deduplicate hyperlink.
- If your PERSON IS A MATCH, email the NCEDSS Helpdesk to request the merge. Include both event numbers or both Person IDs. Usually, you will request to keep the person with newer create date as this has the person's most current information, such as a new address.

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## PERSON vs EVENT DEDUPLICATION



### EVENT DEDUPLICATION – What users can see & do

Basic Information	
Event ID:	COVID_108386628
	Deduplication Status: Pending Deduplicate
Disease:	Coronavirus (COVID-19)
Person:	Fake PersonCase Birth Date: 01/01/1980 ( 42 Female ) Phone: (999) 999-5555

EVENT Deduplicate hyperlinks show in the Event ID row of the Basic Information section of the Event Summary

Source Record		Matched Record 1 [Score: 95.56] ()	
First Name:	Fake	Fake	
Middle Name:			
Last Name:	PersonCase	PersonCase	
View Summary:	Details	( Details )	
External ID:	PCVFIJXSIRX	PCVFIJXSIRX	
Create Date:	04/07/2021	04/07/2021	
Gender:	Female	Female	
Birth Date:	01/01/1980	01/01/1980	
Social Security Number:	123-45-6789	123-45-6789	
Street:	225 N Mc Dowell St	225 N Mc Dowell St	
City:	Raleigh	Raleigh	
State:	NC	NC	
Zip Code:	27603	27603	
County:	Wake County	Wake County	
Country:	USA	USA	
Home Phone:	(999) 999-5555	(999) 999-5555	
Mobile Phone:			
Work Phone:			
Email:			
Event ID:	COVID_108386628 Print Event	COVID_108394760 Print Event	
Disease:	Coronavirus (COVID-19)	Coronavirus (COVID-19)	
Create Date:	01/14/2022	02/06/2022	
Case status:			
Question Packages:	BASE_CASE: 0 Answers 01. Administrative: 33 Answers 02. Demographic: 23 Answers 03. Clinical: 10 Answers 04. Risk History: 9 Answers 09. Risk Questions - Part 1: 0 Answers 10. Contact Tracing: 0 Answers 11. Vaccination: 0 Answers 14. Electronic Transmission Information: 0 Answers	BASE_CASE: 0 Answers 01. Administrative: 27 Answers 02. Demographic: 21 Answers 03. Clinical: 2 Answers 04. Risk History: 0 Answers 09. Risk Questions - Part 1: 0 Answers 10. Contact Tracing: 0 Answers 11. Vaccination: 0 Answers 14. Electronic Transmission Information: 0 Answers	
Use as Primary for Merge:	Use (COVID_108386628) as Primary	O Use (COVID_108394760) as Primary	
Select Record for Merge:		Select Record (COVID_108394760)	
Keep separate	Merge selected Merge fields Field level side-by-side merging for cases has been disabled some field level security restrictions		

- Users can click on the EVENT Deduplicate hyperlink to compare matching events.
- The screen will show you the number of questions answered in each Question package for each event. This does not tell you much. Always use the Details hyperlink or the Event ID hyperlink or the Print Event hyperlink to view each event to determine whether these events should be deduplicated.
- If your EVENT should NOT be merged, users can click the "Keep Separate" button to remove the Deduplicate hyperlink. DO NOT MERGE events with only negative labs. These events will be archived from the application.
- If your EVENT SHOULD be merged, and you have been trained & given permission to do so by your LHD, complete the merge. Keep the event with the earliest create date as that is the date of first report to public health.
- If you have not been trained or do not have permission, ask the appropriate LHD staff or NCEDSS Helpdesk to request the merge. Include both event numbers and which event to keep.

If you have additional questions or would like further support on this activity, please contact the NCEDSS Helpdesk at <u>ncedsshelpdesk@dhhs.nc.gov</u>

NOTE